FOOD BANK OF THE ALBEMARLE MONTHLY TEFAP INVENTORY REPORT
1st Quarter - January - February - March 2024 (EFO)
Distribution for the month of _____

Name of Food Pantry

	1	2		3		4	5	6	7	8
Quantity of Distribution per Household	NAME OF COMMODITY	UNIT	# in each case	Units Carried over from last month	# of Cases Received	UNITS RECEIVED	LOSSES & TRANSFERS	TOTAL AVAILABLE	QUANITY DISTRIBUTED	ENDING INVENTORY
1	Almonds Natural	12/2 lb.	12							
1	Apple Slices Frz	12/2.5 lb.	12							
1	Apples Fresh	12/3 lb	12							
1	Apricots	24/#300 can	24							
1	Dry Beans Garbanzo	24/1 lb.	24							
1	Beans Dry Split Pea Yellow	12/2 lb.	12							
1	Blueberry Highbush Frz	12/2.5 lb.	12							
1	Cherries Dried Sweet	8/2 lb.	8							
1	Corn Whole Kernel	24/#300 Can	24							
1	Fruit Mix	24/#300 can	24							
1	Grapefruit Fresh Ctn	34-39 lb.	34							
1	Juice Apple 64 oz.	8/64 oz Plas. Btl.	8							
1	Lentils Dry	24/1 lb.	24							
1	Mac and Cheese	24/7.25 oz.	24							
1	Pacific Salad Shrimp 250-350	20/2 lb. Pkg.	20							
1	Pacific Salad Shrimp 350-500	20/2 lb. Pkg.	20							
1	Pork Chop Bnls Frz	40/1 lb.	40							
1	Pork Loin Rost Frz Ctn	6/5 lb	6							
1	Potatoes Slc Wht	24/#300 Can	24							
1	Raisins	24/15 oz. Pkg.	24							
1	Salmon Red Can	24/7.5 oz.	40							
1	Strawberry Cup	96/4.5 oz	96							
1	Strawberry Whole Unswt IQF	12/2.5 Ctn	12							
1	Veg Mix 300	24/#300	24							
2	Walnuts Eng Pcs	24/1 lb. Pkg.	24							
Any leftover from previous quarter - Please distribute out at normal rate per household to use up.										
Households with 4 or more people double the distribution rate.										

Column 1 - Commodity Name

Column 2 - Unit Size

Column 3 - Individual items on hand, carried over from previous month

Column 4 - Amount received with monthly order (count how many units, the individual items, not the cases)

Column 5 - Amount discarded because of damage, or returned to Food Bank

Column 6 - Must be Physical Count of actual units, not cases = (column 3 + column 4 - column 5)

Column 7 - Physical Count of units distributed that month (this number typically does not exceed total number of households served)

Column 8 - Inventory at End of Month= (column 6 minus column 7)

Total number of Households that receive TEFAP_____

Total number of Individuals that receive TEFAP _____