FOOD BANK OF THE ALBEMARLE MONTHLY TEFAP INVENTORY REPORT

2nd Quarter - April - May - June 2024 (EFO)

Distribution for the month of _____

This report is due by the 5th of the month.

Name of Food Pantry

	1	2	3	4	5	6	7	8	9	10	11
Quantity of Distribution per Household	**NAME OF COMMODITY**	**COMMODITY CODE**	**UNIT**	**# in each case**	**Units Carried over from last month**	**# of Cases Received**	**UNITS RECEIVED**	**LOSSES & TRANSFERS**	**TOTAL AVAILABLE**	**QUANITY DISTRIBUTED**	**ENDING INVENTORY**
1	Almonds Roasted	T110393	12/2 lb.	12							
1	Apple Slices Frz	T110470	12/2.5 lb.	12							
1	Apples Fresh	T110561	12/3 lb	12							
1	Applesauce Cups	T110361	96/4.5 oz.	96							
1	Beans Green 300	T100306	24/#300 can	24							
1	Beans Light Red Kidney Dry	T111080	24/1 lb.	24							
1	Beans Navy Dry Pkg	T111032	12/2 lb.	12							
1	Beans Pinto Dry	T111063	24/1 lb.	8							
1	Cherries Dried	T100298	8/2 lb. Ctn	8							
1	Cherries Dried Sweet	T111406	8/2 lb. Ctn	24							
1	Chix Whole Frz	T100880	36-43 lb. Ctn.	36							
1	Corn Whole Kernel	T100311	24/#300 Can	24							
1	Grapefruit Fresh Ctn	T100281	24/1 lb.	24							
1	Ham Wateradd Frz	T100182	12/3 lb. Ctn.	12							
1	Hazelnuts Pkg	T111172	24/1 lb.	24							
1	Juice Apple 64 oz	T100893	8/64 oz Plas Btl	8							
1	Juice Grape 64 oz	T100895	8/64 oz Plas Btl	8							
1	Macaroni and Cheese	T110960	24/7.25 Oz	24							
1	Mandarin Tangerine Fresh	T100960	6/5 lb.	6							
1	Oranges	T111620	34-39 lb. Ctn	34							
1	Pasta Spaghetti	T110450	20/1 lb.	20							
1	Peaches Cling 300	T100218	24/#300 Can	24							
1	Peanut Butter Smooth Jar	T111081	12/16 oz.	12							
1	Pears Bosc Fresh	T111423	40 lb. Ctn.	40							
1	Pecan Pieces Pkg	T111101	24/1 lb. Pkg.	24							
1	Pork Loin Roast Frz Ctn	T111061	6/5 lb.	6							
1	Raisins 24	T100295	24/15 oz. Pkg.	24							
1	Shrimp Peeled & Dvnd	T111323	10/12 lb. Pkg.	10							
1	Shrimp Peeled & Dvnd	T111630	21/30 pkg.	21							
1	Spaghetti Sauce	T100335	24/#300 Can	24							
1	Walnuts Eng Pcs	T100908	24/1 lb. Pkg.	24							
Any leftover from previous quarter - Please distribute out at normal rate per household to use up.											
Households with 4 or more people double the distribution rate.											

Column 1 - Commodity Name

Column 2 - Unit Size

Column 3 - Individual items on hand, carried over from previous month

Column 4 - Amount received with monthly order (count how many units, the individual items, not the cases)

Column 5 - Amount discarded because of damage, or returned to Food Bank

Column 6 - Must be Physical Count of actual units, not cases = (column 3 + column 4 - column 5)

Column 7 - Physical Count of units distributed that month (this number typically does not exceed total number of households served)

Column 8 - Inventory at End of Month= (column 6 minus column 7)

Total number of Households that receive TEFAP_____

Total number of Individuals that receive TEFAP _____