

SIMC MONTHLY REPORTS DATA

IF YOU ONLY DISTRIBUTE **ONE DAY A MONTH** YOU CAN PULL THE DATA ON THE FIRST PAGE BY **SELECTING THE DATE**. YOUR **HOUSEHOLDS, INDIVIDUALS, AND AGE DEMOGRAPHICS** WILL APPEAR.

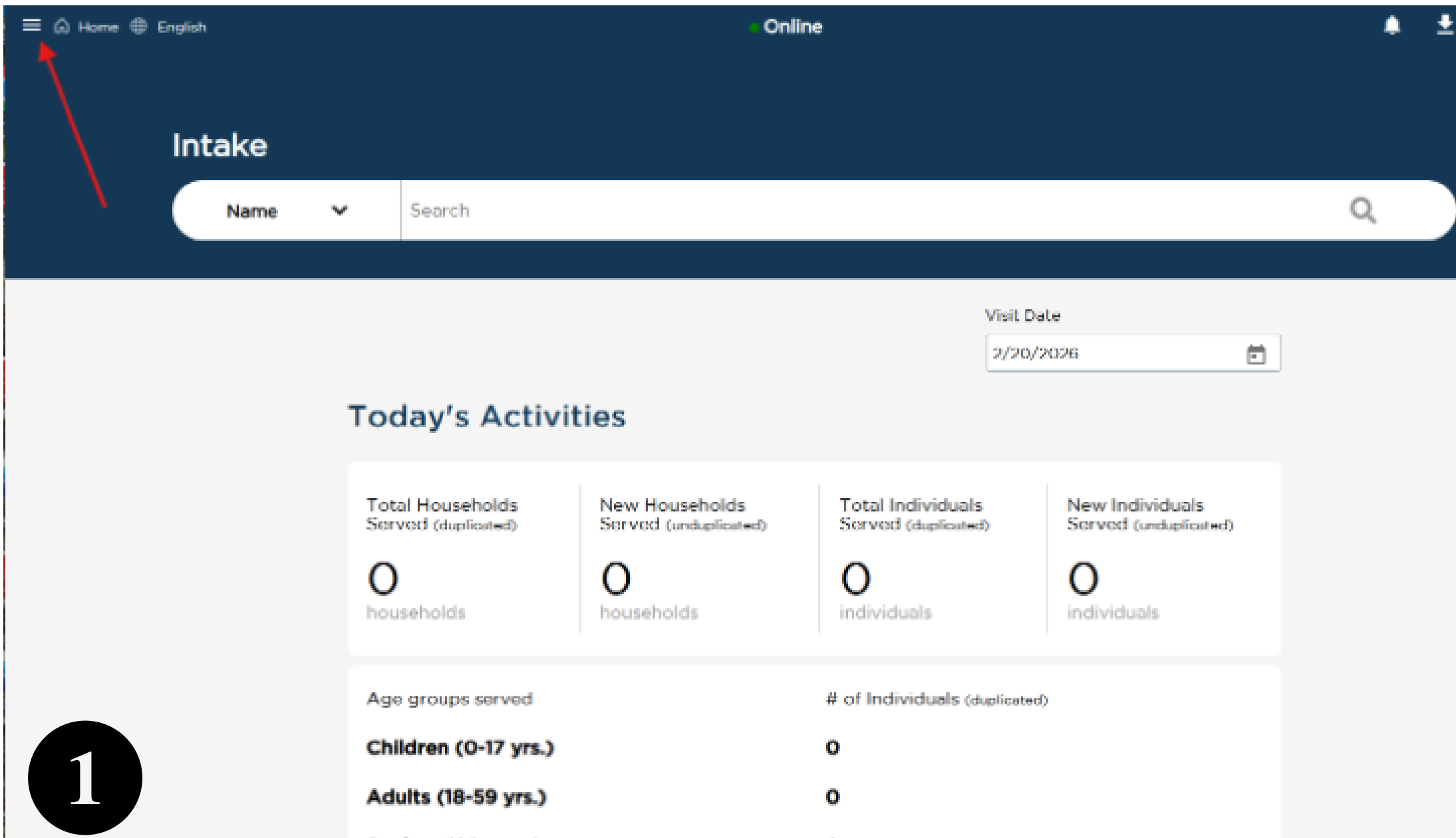
***YOU WILL STILL NEED TO PULL THE RACE DEMOGRAPHICS. SEE 1,2 AND 7,8,9,10.**

The screenshot shows the 'Intake' dashboard. At the top, there is a search bar with a dropdown menu labeled 'Name' and a search icon. Below the search bar, there is a 'Visit Date' selector with a calendar icon, which is circled in red. The date '2/20/2026' is displayed in the selector. Below the date selector, there is a section titled 'Today's Activities' with four metrics: Total Households Served (0), New Households Served (0), Total Individuals Served (0), and New Individuals Served (0). Below this, there is a table showing age groups served and the number of individuals served for each group.

Age groups served	# of Individuals (duplicated)
Children (0-17 yrs.)	0
Adults (18-59 yrs.)	0
Seniors (60+ yrs.)	0

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AT THE HOME PAGE GO TO THE PANCAKE IN THE TOP LEFT CORNOR OF THE PAGE. A DROP DOWN WILL APPEAR.



1

2

- Home
- Reservations
- Offline Mode
- Duplicate Management
- Enrolled Programs
- Reports
- Summary Statistics
- Quality Control Report
- TEFAP Compliance Report

2

IN THE DROP DOWN GO TO REPORTS THEN SUMMARY STATISTICS.

3

Upon clicking a report below, a new page will open in Tableau. This is a temporary function that will be improved in a future application. Reminder: Tableau Reports will be unavailable to all users on Sundays from 5 - 8 pm CT due to maintenance.

Report Name	Description
Snapshot Overview ←	Total individuals and households active programs by month
Individual Demographics	Individuals served by age, gender, ethnicity
Core Household Characteristics	Households served, size, age, and government program participation
Other Household Characteristics	Household demographics, status, living situation
Service Trends	Individuals served per day
Geographic Breakdown	Number of programs served for all agencies
Agency Attributes	Status, service provided, and agency served by all agencies

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Once at the REPORTS page (shown on the left) you will pull **TWO reports**. the first will be a **SNAPSHOT OVERVIEW**.

4

A new window should open. This may take a minute to pull. Once it opens make sure the date is for the month you are reporting.

Snapshot Overview
All data is adjusted based on selected filters, including the selected time range: 1/1/2026 to 1/31/2026.

Individuals			Households			Active Program Locations
Unduplicated	Duplicated (Visits)	New	Unduplicated	Duplicated	New	
385	404	216	170	176	95	5

Age Distribution of All Individuals (Unduplicated)

Age Group	Percentage
0 to 5	13%
6 to 17	14%
18 to 49	25%
50 to 59	10%
60 to 64	5%
65+	23%
Unknown/Not Reported	11%

Children, Adults, and Seniors Living in Households With/Without Children (Unduplicated)

Category	Count
Households with Children	71
Adults	60
Children	103

Service Details by All Zip Codes

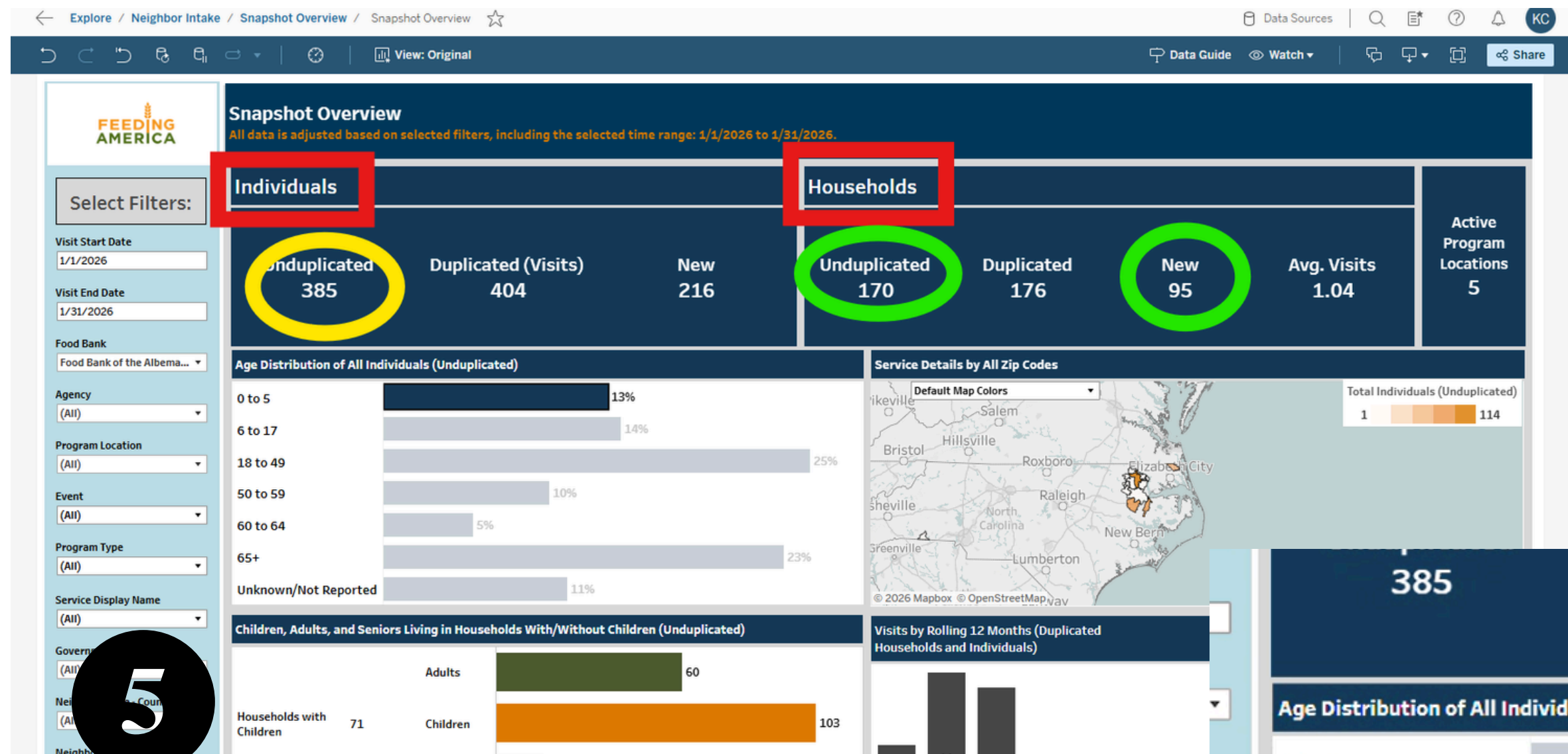
Map showing service locations with a legend for Total Individuals (Unduplicated) ranging from 1 to 114.

Visits by Rolling 12 Months (Duplicated Households and Individuals)

View by: Households or Individuals (Currently set to Households)

5

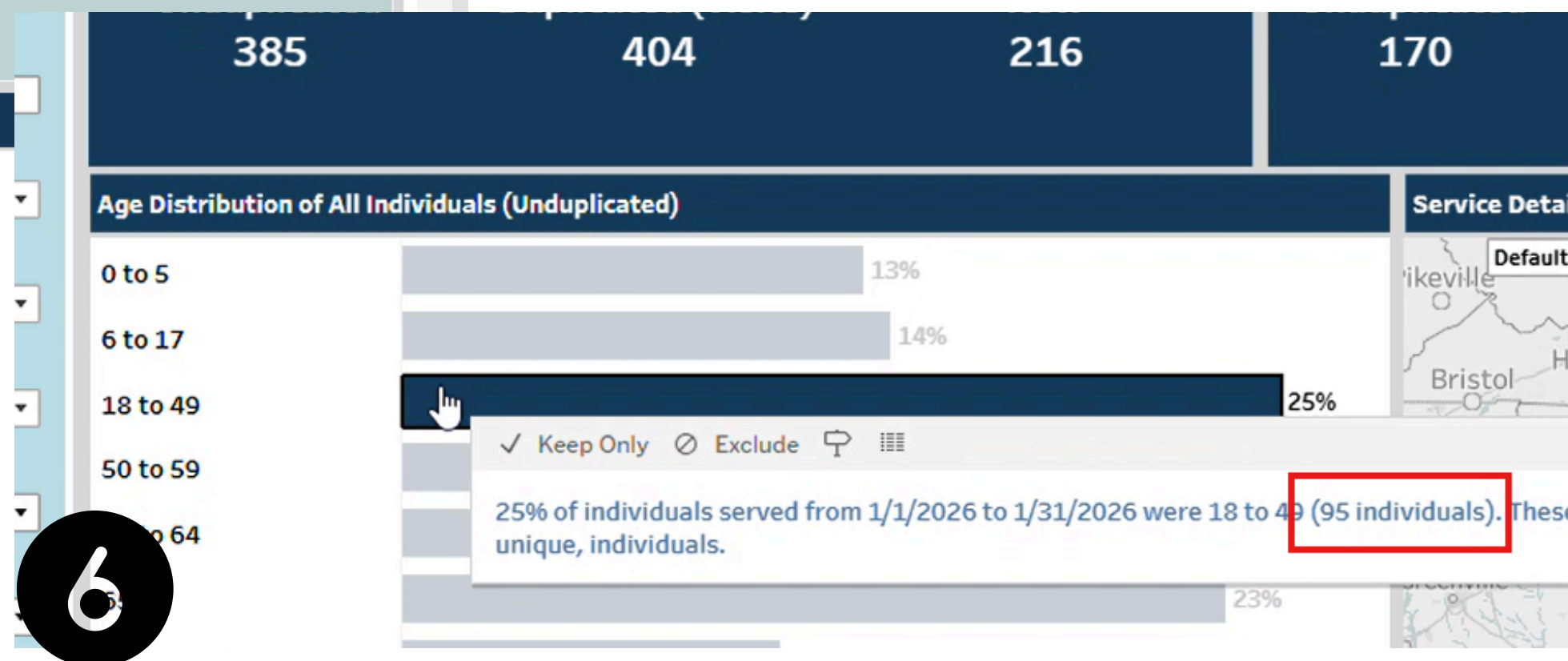
The **SNAPSHOT OVERVIEW** will give you the numbers for **INDIVIDULES** Served, **HOUSEHOLDS**, and **NEW HOUSEHOLDS**



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6

For **AGE** Demographics you can hover over the % and it will tell you the numbers.



6

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TO PULL RACE DEMOGRAPHICS RETURN BACK TO THE SIMC REPORTS PAGE. YOU WILL THEN OPEN INDIVIDUAL DEMOGRAPHIC

7

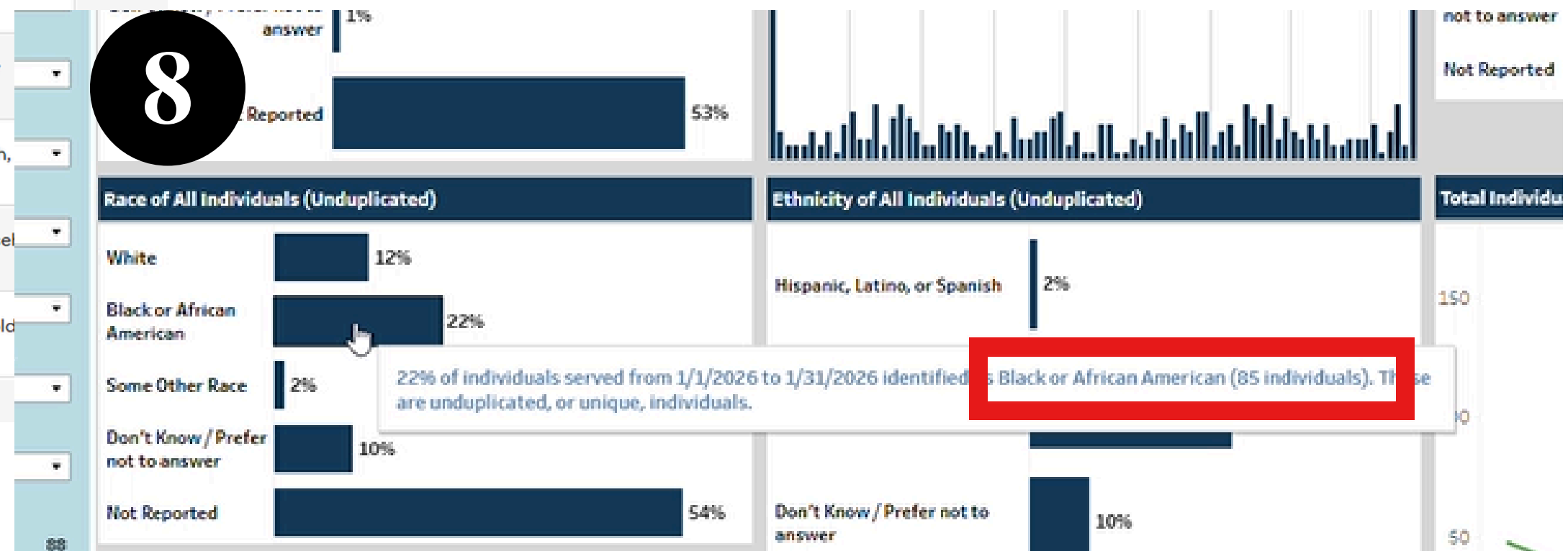
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Report Name	Description
Snapshot Overview	Total individuals and households served, visits, and active programs by month
Individual Demographics ←	Individuals served by age, gender identity, and race or ethnicity
Core Household Characteristics	Households served, size, age composition, and government program participation
Other Household Characteristics	Household dietary factors, health, income, military status, living situation, etc.
Service Trends	Individuals and age groups served by week, month, day.
Geographic Breakdown	Number of programs, events, individuals and household served for all zip codes and counties
Agency Attributes	Status, service types, and individuals and household served by all programs and agencies

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WHEN THE REPORT OPENS YOU CAN HOVER OVER THE DEMOGRAPHIC % TO SEE WHAT THE INDIVIDUAL NUMBERS ARE.

8





Summary Statistics

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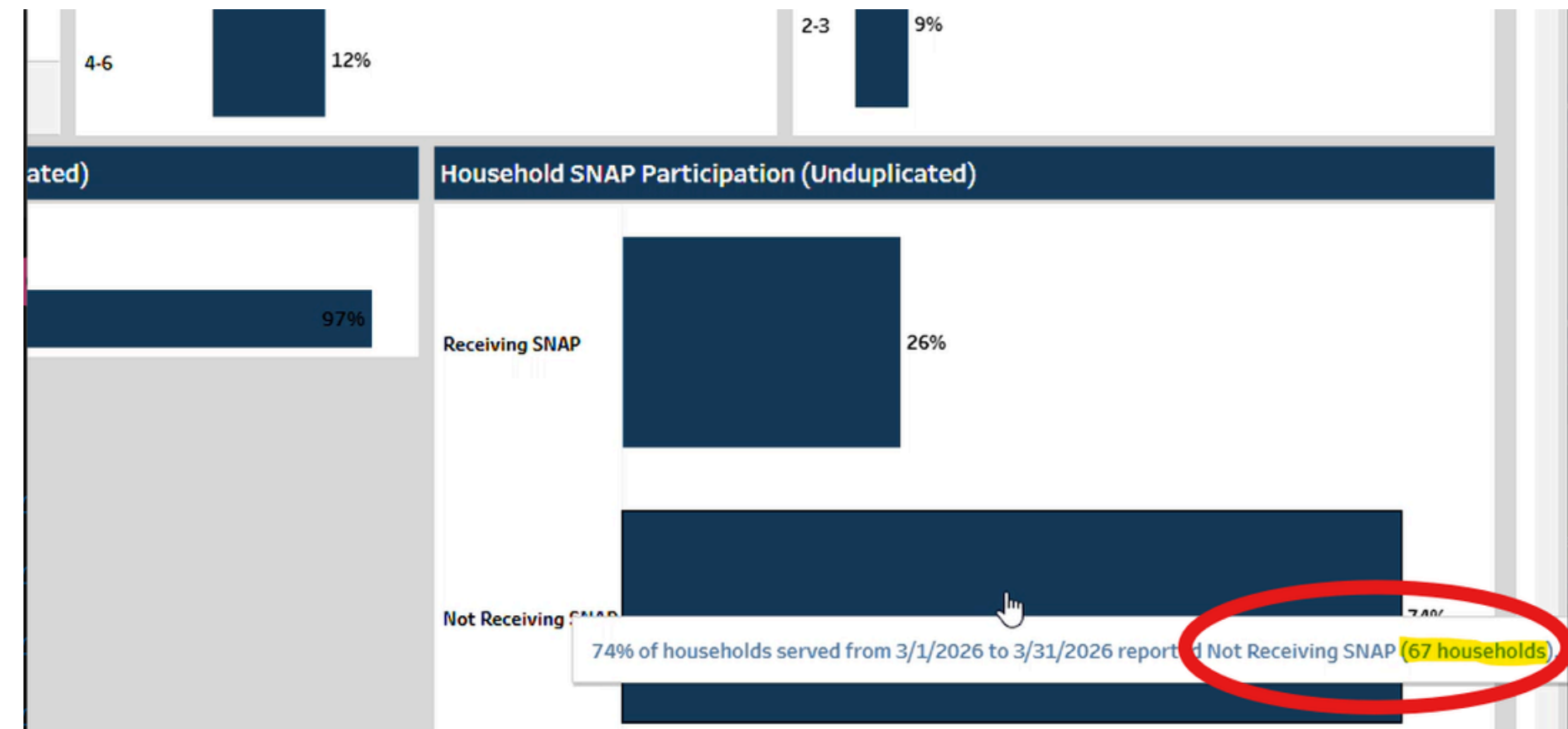
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TO PULL **FNS FOOD STAMP** DATA RETURN BACK TO THE SIMC REPORTS PAGE. YOU WILL THEN OPEN **CORE HOUSEHOLD DEMOGRAPHIC**

YOU WILL FIND THE BAR IN THE BOTTOM RIGHT. HOVER OVER IT TO GET YOUR HOUSEHOLD NUMBERS.

(YOU WANT THE NUMBER WHO ARE RECEIVING SNAP)



Report Check List:

- _____ Total Households Served This Month?
- _____ Total Number of Individuals Served? Ages 1-4 years
- _____ Ages 5-17 years
- _____ Ages 18-59
- _____ Years Ages 60 + Years
- _____ How Many Households have someone Employed?
- _____ How Many Households are receiving Food Stamps (FNS)?
- _____ How Many New Families Served this Month?
- _____ Black or African American
- _____ White
- _____ Hispanic, Latino, or Spanish
- _____ Asian
- _____ American Indian or Alaska Native
- _____ Middle Eastern or North African
- _____ Unknown or ethnicity if not listed above